



# Artist's Consignment Inventory Form

## PCCA Gallery & Gift Shop

Membership Renewal Date: \_\_\_\_\_ Date Received: \_\_\_\_\_

PCCA Staff will confirm that we receive all the listed items, confirm Artist has Consignment Agreement on file. PCCA will make a copy - one for artist and other for PCCA. Staff initial here: \_\_\_\_\_

**Artist's Name:** \_\_\_\_\_ **Contact Number:** (update only) \_\_\_\_\_

**Address:** (update only) \_\_\_\_\_

**Email Address:** (update only) \_\_\_\_\_ **PCCA's inventory code for artist:** \_\_\_\_\_

Quantity	Item Description	Medium (is it framed)	Retail Price*	For PCCA Use Only	

\* This is the amount placed on the tag that the customer will pay. Artist receives 67% of this price.

**Please note: If you have several items that are similar, PCCA will assign a general inventory number. PCCA retains the right to reject certain items.**